



Sheila Madison & Associates
Professional and Personal Life Management

**2011-2012 Sheila Madison & Associates
Personal and Professional Development Scholarship Application**

Scholarship

Sheila Madison & Associates Personal and Professional Development Scholarship

Purpose

To encourage continuous personal and professional development

Scholarship Award

\$500.00

Scholarship Guidelines

1. African - American
2. United States citizen
3. A college freshman, sophomore, junior or senior enrolled at an accredited college or university in the United States.
4. A cumulative grade point average of 3.0 or better.
5. Complete and sign scholarship application. Print legibly using blue or black ink.
6. Submit a **current** and **official** college transcript.
7. Three (3) professional letters of recommendation from an instructor, employer, past employer, or civic/community leader, etc. **References from family, relatives or friends will not be accepted.**
8. Completed Essay: **What motivates you to succeed and reach your personal best?**



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9. Essay Guidelines

- Font Size 12 pt. Times New Roman
- No more than 2 pages long (8 in. X 11 in.) and include first and last name on both pages
- Double-spaced
- 1 inch margins on all sides

10. Scholarship application packet must be postmarked by Monday, November 28th, 2011. The application, official transcript, recommendation letters and essay must accompany application packet.

11. Enclose all contents: Scholarship Application, Transcript, Three (3) Professional Letters of Recommendation, and the Essay in a 9X12 envelope.

12. Mail completed application packet to:

**Sheila Madison
Sheila Madison & Associates
P.O. Box 2733
Washington, DC 20013**

13. Scholarship recipient will be notified by mail and telephone

14. If awarded the Sheila Madison & Associates Personal and Professional Development Scholarship, an 8X10 photograph (professional attire) must be submitted to Sheila Madison & Associates.

15. The application, transcript, recommendation letters, and essay will not be returned to the scholarship applicant. Make copies of scholarship materials for your records before submitting to Sheila Madison & Associates.



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Honors and or Awards received:

List any leadership positions, organization and or community memberships:

Hobbies/Interests:

What is your career goal?



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What steps are you taking to reach your career goal?

Publicity

If selected to receive the Sheila Madison & Associates Personal and Professional Development Scholarship, your accomplishments may be publicized on the Sheila Madison & Associates website and other publications.

Declaration

I declare that all the above statements are true. I have also included the application, official transcript, (3) letters of recommendation and the essay. I understand that the decision of Sheila Madison & Associates is final and I agree to accept that decision. My signature constitutes my approval for Sheila Madison & Associates to publicize my accomplishments.

Signature _____ Date _____